

PROPOSAL FOR INSURANCE AGAINST BURGLARY (BUSINESS PREMISES)

FULL NAME OF PROPOSER:

POSTAL ADDRESS:

TEL NO.: OCCUPATION OR BUSINESS:

NATIONALITY:

IMPORTANT: ALL Questions and sub-sections of Questions MUST be fully answered.

<p>1. State:</p> <p>(a) whether premises is a warehouse, Shop, Factory or Store</p> <p>(b) whether you are sole occupier</p> <p>(c) how long in your occupation and</p> <p>(d) the rental of the premises</p> <p>(e) Are they separated from adjoining premises (or from other tenancies in the same premises) by solidly built walls without opening?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p> <p>(c) <input type="text"/></p> <p>(d) <input type="text"/></p> <p>(e) <input type="text"/></p>
<p>2. (a) Is there a dwelling occupied by you or an employee communicating with the premises?</p> <p>(b) If so will the dwelling at any time be left without a responsible person in charge and for what periods?</p> <p>(c) If not will any watchman be employed or what other special Means of protection will be taken?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p> <p>(c) <input type="text"/></p>
<p>3. How are the following secured and protected?</p> <p>(a) All external doors on the ground floor and basement. (Mention the nature of locks and state if there are glass panels in front door or fanlight above it)</p> <p>(b) All windows on the ground floor and basement.</p> <p>(c) All skylights trap doors and windows in roof.</p> <p>(d) All doors and cellar flaps leading from ground floor to cellars.</p> <p>(e) Are all locks and fastenings in a good state of repair?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p> <p>(c) <input type="text"/></p> <p>(d) <input type="text"/></p> <p>(e) <input type="text"/></p>
<p>4. (a) Are all valuables secured in burglar-resisting safes when the premises are closed?</p> <p>(b) If so state make dimensions weight year of purchase and cost.</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p>
<p>5. (a) Do you carry on business elsewhere?</p> <p>(b) If so at what other address or addresses?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p>

<p>6. (a) Are stocks and sales books kept?</p> <p>(b) How frequently are they written up?</p> <p>(c) Where are they deposited when the premises are closed?</p> <p>(d) How often do you take stock and</p> <p>(e) What was the date of last stocktaking and</p> <p>(f) The value of stock at such date?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p> <p>(c) <input type="text"/></p> <p>(d) <input type="text"/></p> <p>(e) <input type="text"/></p> <p>(f) <input type="text"/></p>
<p>8. (a) Are you at present insured or have you ever proposed for Insurance in respect of any Burglary risk?</p> <p>(b) In what company?</p> <p>(c) Has any such proposal or renewal ever been</p> <p> i) declined?</p> <p> ii) withdrawn?</p> <p> iii) subjected to increased rate or special condition?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p> <p>(c) <input type="text"/></p> <p>(i) <input type="text"/></p> <p>(ii) <input type="text"/></p> <p>(iii) <input type="text"/></p>
<p>9. (a) Has the premises ever been entered by thieves?</p> <p>(b) If so state how access was gained and what precautions have been adopted to prevent recurrence?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p>
<p>10. Have you ever claimed from any Company or Underwriter in respect of loss or damage by;</p> <p>a) Theft or</p> <p>b) Fire?</p> <p>c) If so, against what company?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p> <p>(c) <input type="text"/></p>
<p>11. (a) Do the amounts proposed for Insurance represent the full value of the property at risk and</p> <p>(b) Do you undertake to advise the company of any increase in the value?</p>	<p>(a) <input type="text"/></p> <p>(b) <input type="text"/></p>

SCHEDULE – Particulars of Property to be Insured

Situation of the Property:

DESCRIPTION	Sum Insured Total Value
1. Stock-In Trade pertaining to the trade or above mentioned 2. Goods-in-Trust or Commission for which the proposer is responsible 3. Trade Fixtures Fittings Machinery furniture and Utensils 4. Property specially declared and not included in descriptions 1, 2and 3 above (i) <input type="text"/> (ii) <input type="text"/> (iii) <input type="text"/> (iv) <input type="text"/> (v) <input type="text"/>	
5. Maximum value any one article GH¢ TOTAL SUM INSURED <input type="text"/>	

DECLARATION

I hereby declare and warrant that the above questions are fully and truthfully answered that I have not withheld or concealed any circumstances affecting the proposed insurance and I hereby agree that this declaration shall be deemed to be of a promissory nature and effect and the basis of the contract between me and the HOLLARD INSURANCE COMPANY LIMITED, and I am willing to accept a policy subject to the terms and conditions prescribed by the company therein and to pay the premium thereon.

Date: Signature:

AGENT'S RECOMMENDATION

I have known the Proposer for years. He / She is of good character and repute and I can recommend the Company to issue a Policy.

Date: Agent's Signature: Number:

The liability of the company does not commence until acceptance of this Proposal has been intimated by the company or Official Cover Note issued.

